



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

26 February 2025

NOTICE OF MEETING
Tracking No.: 034

COORDINATION MEETING OF PERSONNEL DEVELOPMENT COMMITTEE (PDC)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

Please be informed that there will be a meeting on **February 27, 2025 at 8:00 o'clock in the morning** at the **ASDS Conference Room** to discuss the following agenda:

1. Revisit of HRTD Plan 2025
2. Plotting of capacity-building activities other than those included in the HRTD Plan 2025
3. Conduct of Workplace Application Plan (WAP) Evaluation
4. Quality Assurance of Professional Development Program Packages
5. Conduct of School Learning Action Cell
6. Conduct of National Qualifying Examination for School Heads Review
7. Follow-up on Induction Program for Beginning Teachers
8. Calendar for meetings of the PDC

Your 100% attendance is hereby enjoined.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:

HERBERT D. PEREZ *acc*
Assistant Schools Division Superintendent
Officer-in-Charge

Enclosure 1

LIST OF PARTICIPANTS

	Name	Designation	Office
1	Dr. Herbert D. Perez, CESO VI	Chairperson	OSDS
2	Dr. Imelda C. Raymundo	Co-Chairpersons	SGOD
3	Dr. Edwin R. Rodriguez		CID
4	Conrad C. Gabarda		OSDS
5	Grasiela L. Hernandez	Members	OSDS
6	Benjamin A. Millares		OSDS
7	Agnes M. Luzadas		OSDS
8	Dr. Montano L. Agudilla Jr.		SGOD
9	Dr. Gener C. Delos Reyes		LPIHS
10	Dr. Johncent Roy C. Tibordo		WPNHS
11	Louie L. Fulleo		CID
12	Juanito D. Domirez		Lakawan ES
13	Dr. Luzviminda E. Saldares	Secretariat:	SGOD
14	La Trisha R. Dalit		SGOD